

BWVC Regular Meeting Minutes
5:00 PM, Monday, September 13, 2021

The meeting was opened with the governor's proclamation that municipal meetings can be conducted via video conference. All in attendance via video conference were in official meeting attendance.

Attendance: Maria Burslem, Pam Cohen, Betty O'Regan, Toby Ridings, Shari Phalen, Ken Rosenberg, Debbi Sheiker, Mary Young. Guest: Jeremy Sheiker

Proposed Agenda: Reviewed and approved.

Minutes: 8/16/21 Regular Meeting Minutes were approved. 8/27/21 Special Meeting Minutes were approved.

Building Manager's Report: See *Building Managers Program Report* for information presented. Some of the information provided is recapped, as follows:

- ❖ Mount Pleasant Homecoming Brochure
 - Pam asked if she could purchase ad space for the BWVC. The committee agreed with this proposal.
 - Pam will ask about artwork/text requirements.
- ❖ Roof and Gutter Repair
 - An estimate was provided by Wayne Hull & Family.
 - The committee requested additional information and asked for additional estimates for this work.
 - Jeremy will also examine the roof conditions and provide input and a repair estimate.
- ❖ Awakened Heart Flat Screen
 - The committee suggested installing a wall mount articulating bracket above the cabinets in Rm 1 for the TV to reside.
 - The BWVC is also incurring an \$88/month bill for TV services which does not appear to be used.
 - Pam will check with Jeffrey Politis on whether this is needed and cancel, as appropriate.
- ❖ Phone at the BWVC
 - Pam has been able to determine that a landline is not required at the BWVC per the Fire Marshall.
 - She will talk with Jeffrey Politis about eliminating this service and expense.
- ❖ Jeremy Sheiker provided updates on the following:
 - There are only 5 trash cans left at the BWVC for use.
 - It was suggested that the cans be clearly marked so that they do not 'wonder off'.
 - Jeremy also inquired if it is his responsibility to take out the yard waste cans.
 - Betty will check with Civic on this issue.
 - Holes in the green area between the picnic tables
 - Jeremy will contact Civic to address this issue.
 - Ants have been seen inside and outside of the building.
 - Jeremy will address this issue initially.
 - Chair Storage
 - The chairs can potentially be stored on the stage, as they have been in the past. If this is a permanent solution, a ramp should be installed to aid in moving/storing the chairs.
 - A lean-to could also be constructed on the side of the building, as another option.
 - ◆ Jeremy will research the feasibility of this option, including code requirements.
 - ◆ Ready-made sheds should also be explored as an option.
 - Building Maintenance
 - There is a continuing leak in one of the drainpipes, which should be addressed.

- Room 2 - A/C is still an issue.
 - Pam will check with Advanced Solar on addressing this issue.
- Room 4 – Wall Mount Split Unit
 - Unit and wall were covered in mold. Jeremy has cleaned, but regular cleaning should be done.
- Duties with WSS
 - Jeremy will work with the tenant and Pam to finalize a cleaning schedule.
- Staffing
 - Jeremy requests another maintenance resource be available to help-out/fill-in, as needed.

Chairperson's Report: *See Chairperson's Report for information presented. Some of the information provided is recapped, as follows:*

- ❖ American Rescue Plan will be added to next month's agenda. They are willing to fund building repairs.
- ❖ Mask Mandate
 - The Advisory Committee has requested that all public buildings in Arden consider a mandatory mask mandate.
 - The committee discussed this and agreed that the community should decide whether to implement this mandate.
 - \$100 Fair Bonuses were paid to qualifying employees.
 - The Town Treasurer expressed some concerns with this precedent, which will be considered for future actions.

Program Manager's Report: *See Program Report for information presented. Some of the information provided is recapped, as follows:*

- ❖ Coffee House
 - October 8th will be the next scheduled event.
- ❖ Art Loop – October 1st
 - Artful Improv. Quilts – Mary Coleman
- ❖ Arden Bookies
- ❖ Fiber Artists
 - Hosted by Denise Nordheimer
 - Tuesday Evenings
 - The committee approved this community activity
- ❖ Exterior Lighting
 - Exterior lighting along the pathway is being considered.
 - A proposal was received from Joe Cheiffo.
 - A backhoe will be required.
 - Civic will need to be included in any discussions on this
- ❖ Stage Ceiling Repair
 - The existing non-functional fluorescent lighting needs to be removed before ceiling repair can begin.
 - An electrician will need to be called in to perform this task.
- ❖ Web Hosting
 - Rob Whitehead advises using wordpress, with GoDaddy as the host.
 - The committee approved this recommendation.
- ❖ Arden Anti-Racist Event
 - An artwork event has been requested as a community event to be held at the BWVC

- The host would like to limit attendance.
 - The committee agreed that community events should be open to all.
 - There is precedent for asking host volunteers to open events to all.
 - ◆ It was agreed that this should be upheld.
- ❖ PPP
 - \$6930 total income from the PPP event
 - 1096 guests
 - \$60 misc. donation box income
 - \$90 in printing costs
 - \$30 in hospitality costs
 - \$85.79 in lunch costs for volunteers
 - \$15.01 in printing costs – donated to the BWVC by Mary Young
 - \$60 in materials costs for set up – donated to the BWVC by Shari Phalen
 - A big thanks to all of the volunteers for a very successful event!
- ❖ Guest Joan Wharburton-Phibbs presented the proposal to offer low cardio yoga flow strength and mobility classes.
 - She proposes 1 hour sessions on Tuesday/Thursday
 - 9-10am or Late Afternoon
 - \$40 or more for instructor costs per session
 - The instructor fee will be donated to school children through her Crystals programs.
 - The committee will review this request and concept and provide feedback.

Motion to adjourn at 7:15 PM was approved.

Respectfully submitted,
Mary Young, BWVC Secretary

Community Events: AARA on calendar for October 6, at 6:00p. See Toby regarding other events.

Bookies are on calendar until September. I will need Ken to help me once more putting in the upcoming books, etc.

Rentals: 3 rentals have cancelled due to variant. One new one I've been trying to contact. Left 2 messages. Date requested has passed so since it was for a 1 yo birthday party, they probably not interested. Another one of the cancelations was the Indian group. They said they will be back when things get better.

Operating: Advance Solar may need to be called in again for room 4. See Jeremy's information. Spoke to Skip re: the past due bill. He is looking into it.

Marketing-Still no return calls from Brandywine or Concord. MTP is getting back to me regarding the programs for athletics, and homecoming. Will keep trying. The usual places for dropping off brochures are being done.

Discussion:

Chair storage

Landscape at front of building. Mound at front of room 1 (outside). Flattened and moved to holes in front?

Gutters done and power washed outside of building. Wayne Hull has two proposals I will pass around.

Internet is repaired. Ticket put in for future of repairing the phone lines once more.

Plumbing is repaired and the clean out done with Twaddell plumbing. No invoice yet.

TV left in room 1 on shelf.

Anyone have an extra old-style phone?

Solar Reading: 52089 9.10.2021

Thank you to all the Committee, Jeremy and Patrick for picking up the pieces for the Fair in my absence. It was much appreciated and needed!

Respectfully,

Pam Cohen

09/13/2021

BWVC PROGRAM REPORT BETWEEN: 8/16/21 - 9/13/21

Friday Night Programming:

Coffee House Friday: Next coffee house scheduled for Oct 8th.

Art Loop Arden, Friday's 6PM-8PM – Next art loop October 1st. Artful improve in Quilts, Artist Mary Coleman.

Art studio at the Buzz – Jeanne Orr, organizer. Monday nights. Jeanne Orr, sponsor. 7-9PM.
Arden Bookies- Community book club. Second Monday of the month. Meet in the building and on zoom. New sponsor Gerry Konselman.

Community event requests: Tai Chi with Jill Emory. Starting in October 2-3 mornings per week. Voted and Approved.

Arden Fiber Arts: Denise Nordheimer, requesting Tuesday night weekly 7PM-8:30PM. Approx. 5-10 participants. Need to approve.

PPP: Attached wrap-up report.

Exterior lights on BWVC: Still considering outlets with lights for the entry walk-way.

Joe Cheifo was on site over a month ago to removal of the florescent lights on the stage ceiling. Exterior lighting along pathway needs confirm with Civic. Wayne Hull installing 2 sections of kick out flashing, approx. \$200.00. Wayne noted that the flat roof is in need of repair.

Advertising for BWVC rentals: Larry Strange to let go of hosting our website by Nov 1st. Rob Whitehead advises continuing with word press and using Go Daddy as a server.

Respectfully submitted,

Toby Ridings

Chair Report

Sept. 13, 2021

- **\$100 bonus for paid employees** was questioned by Skip Bailey. As far as he understands, this is a very unprecedented employee payment action for the Village. It can certainly be the decision of the BWVC Committee to do this, but I think we need to be careful of it becoming a regular occurrence. He was concerned that Pam wasn't on the list since she does so much for the Buzz! He wrote, "Consistency and transparency are always important with employee actions and pay and the Village does not have an HR department to review personnel actions".
- It was mentioned by Jennifer Borders at the Advisory meeting that she wished to have a **mask mandate implemented for all of Arden's buildings**. Since the Gild Hall and Craft Shop museum are separate from the town, that leaves only the BWVC. I said that we would conduct a vote. Jennifer will bring up a motion at town meeting if we are not in agreement.
- **ARP (American Rescue Plan)** is offering money for improvements and repairs that could improve COVID situation. Civic Committee suggested that it might be able to be used to address our plumbing situations. Possibilities could be replacing the pipes outside. Are there any other suggestions from Pam and/or Jeremy)? Should we hire a plumber to advise us? Would anyone like to consult with Denis or maybe Clay on this subject. Are there any other areas that might qualify? Entry roof work? Security/key system maybe even tied in to WSS somehow?